

## **Volunteer Background Checks**

Please follow the steps below to begin your background check:

1. Go to [verifiedvolunteers.com](http://verifiedvolunteers.com)
2. Get Started
3. I'm a Volunteer - Learn More - "Click here to link to your organization with a Good Deed Code"
4. Register and Start Your Order - username, email, password, agree to user terms
5. Enter Good Deed code - d8mdmw2
6. Complete the application in a 4-Step Information Process:
  - a. 1 of 4 Personal Information
  - b. 2 of 4 Address Information
  - c. 3 of 4 Consent
  - d. 4 of 4 Confirm order
7. You will receive an email from Verified Volunteers when your results are available.
8. After your results have been reviewed by Riverdale School District you will receive further information to complete the process.

### **Volunteer Expectations**

**Dependability:** Children and staff look forward to the volunteer's commitment to report at an expected time.

**Professionalism:** The volunteer is a role model for children in dress, manner and behavior.

**Confidentiality:** The volunteer must respect the confidentiality of sensitive information. Children and their families should not be discussed outside the program or school environment.

**Communication:** The volunteer's success depends on effective communication. Asking questions and following directions are key components.

If you have any questions, please contact Tammie Wing at the District Office (email: [twing@riverdale.k12.or.us](mailto:twing@riverdale.k12.or.us); phone: 503-262-4840 ex. 3403).